

**2020 APPLICATION FOR REGISTRATION AS A USA TRACK & FIELD
AUTHORIZED ATHLETE REPRESENTATIVE**

I, _____, hereby apply to
(Full name)

USA Track & Field, Inc. (USATF), the IAAF Member Federation for the United States ("IAAF Member Federation"), for Authorization as an Athlete's Representative ("AR") pursuant to the IAAF Athletes' Representatives Regulations ("AR Regulations") and Regulation 25 of the USATF Governance Handbook ("Regulation 25").

Before making and signing this Application Form, I have received and read the AR Regulations, the Standard Athlete/AR Agreement (the "Standard Agreement"), current copies of which have been provided to me along with this Application Form, and Regulation 25 governing USATF Authorized Athlete Representatives, a copy of which is available on the USATF website, and which are incorporated herein by reference. I agree to be bound by and conform to the AR Regulations.

I ask that my answers to the following questions be considered as part of this Application. I understand that absolute and complete candour is required and that any false, misleading or incomplete statement in an answer on this Application Form may result in the denial, suspension, withdrawal or revocation of my Authorization as an AR.

I understand and acknowledge that any violation of IAAF Rules or Regulations or any breach of any agreement entered into with any IAAF Member Federation or Athlete in my capacity as an AR may result in a revocation of my Authorization as an AR.

I understand that this Application and the answers, statements, and information I have provided are designed to benefit the Athletes and IAAF Member Federations by helping to ensure qualified representation. I unconditionally agree that the information contained herein may be maintained and used by IAAF Member Federations in performing their functions and may be provided by IAAF Member Federations to individual Athletes and Meeting Organizers.

I understand that only those persons authorized and, where applicable, recognized by IAAF Member Federations as an AR will be permitted to represent Athletes in performing services described in the AR Regulations and Regulation 25.

I understand and agree that every agreement for the performance of an AR's services which I enter into with an Athlete (including any modification, extension or renewal of an agreement) shall and must be in the form of the Standard Agreement set out in Appendix 3 of the AR Regulations. It is understood that addenda and amendments to the form are permitted as long as they are consistent with the intent of the said Standard Agreement. (This will include addenda, amendments, and modifications as a result of negotiations between the Athlete and the Athlete's Representative relating to compensation and further relating to any provisions that must be amended to conform with the laws of the country under which the agreement is entered into.)

If I am granted Authorization, I will save and hold harmless the IAAF Member Federations and the IAAF, their officers, employees and representatives from any liability whatsoever resulting from my acts of commission or omission in providing services to any Athlete in connection with his individual compensation negotiations with any entity or in connection with any subsequent enforcement of such individual contract, which shall include any liability related to income reporting and income tax withholding and remittance to the United States Internal Revenue Service and the corresponding agencies of any country in which I operate as an agent, in which any Athlete resides or in which any Athlete earns income.

If I am denied Authorization or if subsequent to obtaining Authorization it is revoked, withdrawn or suspended pursuant to the AR Regulations and Regulation 25, I agree that the exclusive remedy in any such case is through the procedure set forth in the AR Regulations. Further and

notwithstanding the foregoing, I agree that the exclusive forum for any action arising out of any complaint made by an athlete against me or any complaint that I may make against an athlete or any dispute between the IAAF Federation Member and me (including with respect to the payment, non-payment or delayed payment of money) shall be the dispute resolution procedure set forth in Regulation 21 and/or 25 of the USATF Regulations.

I agree to be bound by and to follow the laws, including any application anti-doping rules, applicable to the IAAF Member Federation in the jurisdiction where this Application has been made and also the laws applicable to those IAAF Member Federations in whose jurisdiction I have subsequently been recognized, and the United States Anti-Doping Agency ("USADA"). I agree that such rules have been applicable to me throughout any period in which I served as an athlete, coach, Authorized Athlete Representative, and/or athlete support personnel. In the event it is alleged that I have violated any such rule(s), and regardless of whether my alleged rule violation took place before or after submission of this Application, I agree to submit any dispute concerning such rule violation(s) to binding arbitration under the rules of the IAAF Member Federation, the IAAF and/or USADA. By applying, I also agree to be bound by the Ted Stevens Olympic and Amateur Sports Act of 1998 and any and all applicable federal, state, and local laws, executive regulations, rules, and orders of properly constituted government officials in carrying out my obligations. I further agree to be bound by all of the IAAF Member Federation's current and future policies and procedures, including the USATF Code of Ethics (the "Code"), USATF SafeSport Handbook and the Agent Code of Conduct, and that breach of said policies may result in the revocation of my certification as an IAAF Member Federation Authorized Athlete Representative. I understand and recognize that this Application and any subsequent Authorization must be made in accordance with the AR Regulations.

In consideration for being accorded the opportunity to obtain Authorization status, I further agree that this Application and the Authorization, if one is issued to me, and the AR Regulations, shall constitute a contract between me and USATF, the IAAF Member Federation.

I agree to pay to the IAAF Member Federation that is responsible for Authorization any reasonable administrative or other fees that may be assessed for ARs.

I understand that I am required to fully and properly complete this Application and that my failure to do so prior to the Application filing deadline may result in denial of my Application.

I also agree that, if any changes occur in any answer to any of the questions in this Application, I shall file an amended answer with the IAAF Member Federation in a prompt manner and in no event exceeding sixty (60) days from the time of the change in the answer.

I hereby authorize the IAAF Member Federation or its agent, to conduct a confidential criminal background investigation on me, as a pre-condition to its authorization for me to serve as a USATF Authorized Athlete Representative in the sport of track and field. I will cooperate fully with the IAAF Member Federation and the company/agency that conducts the background search and will provide any additional information requested if needed to complete the investigation of me.

ALL QUESTIONS MUST BE ANSWERED COMPLETELY

If space provided is not sufficient, attach additional information on a separate sheet, and clearly identify the item number the additional sheet(s) represents.

1) GENERAL

a) Contact Information

(Please provide in this space the information you would like USA Track & Field to use in contacting you.)

Name: _____

Address: _____

City: _____ **State:** _____ **Country:** _____

Postal Code: _____

Telephone: _____ **Fax:** _____

E-mail: _____

b) Business Information

(Please provide in this space the information that you would like for USA Track & Field to post on its website about you and your business.)

Business Name: _____

Address: _____

City: _____ **State:** _____ **Country:** _____

Postal Code: _____

Telephone: _____ **Fax:** _____

E-mail: _____

Website: _____

Business Motto: _____

c) Personal Data:

Home Address: _____

City: _____ State: _____ Country: _____

Postal Code: _____

Home Telephone: _____

Social Security No.: _____

Birthday: _____ Birthplace: _____

(MM/DD/YEAR)

Citizenship: _____

Passport No. _____ Country of Issuance: _____

Business Address: _____

Business Telephone: _____

Mobile Telephone: _____

Fax: _____ Email: _____

(Mandatory)

If you have resided elsewhere within the previous ten (10) years, please indicate as follows:

Other Home Address: _____
Postal Code: _____

Other Home Address: _____
Postal Code: _____

d) Have you ever been known by any other name or surname?
 Yes No If yes, state all names used and when used (including, if you are a married woman, your maiden name):

di) Have you made any previous applications for authorization as an IAAF Member Federation Athlete's Representative? Yes No
If yes, please state all previous applications and set out the specifics of any refusals.

dii) Name of Partners and Business Associates and their respective role within your organization (specifically within in regards to athletes).

diii) Partners' and Business Associates' employers and addresses:

div) Does your partner have any current business relationship with the IAAF Member Federation or with the IAAF or any of its Area Associations?

Yes No If yes, specify in detail:

2) **EDUCATION**

a) Law or Graduate School Attended:

(Name) (City) (State/Province) (Country) (Dates Attended)

Dates of Attendance: from _____ to _____
(Month/Year) (Month/Year)

Degree: _____ Date Awarded: _____

b) Colleges or Universities Attended:

(Name) (City) (Dates Attended) (Degree)

(Name) (City) (Dates Attended) (Degree)

(Name) (City) (Dates Attended) (Degree)

c) High School Attended:

(Name)	(City)	(Dates)	(Diploma -Y/N)
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d) If you have not received a degree from an accredited four year college/university and a post-graduate degree from an accredited college/university, list below the negotiating experience you wish the IAAF Member Federation to consider in lieu of a college and post-graduate degree. This may include courses or seminars that you have taken that are relevant to work as an Authorized Athlete Representative, including topics such as contracts, contract negotiations or intellectual property.

3) EMPLOYMENT STATUS & BUSINESS STRUCTURE

a) I am currently: (Check One)

Employed by:

(Name of Employer)	(Address)	(Telephone)
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(Dates of Employment)

(Nature of Employment)

Self-Employed:

b) If self-employed, state the nature and location of your business:

c) For the past ten (10) years state the names of your employers, their addresses, the positions you have held, and dates of your employment:

d) For each business, firm or organization with which you are presently affiliated, identify the office (including address and telephone number) at which the business of representing professional Athletes is customarily conducted. If there is more than one location, designate the principal office:

- e) For each such business, firm or organization, state whether it is a sole proprietorship, corporation, partnership, or other entity (specify):

- f) If such business is a partnership, state the name of each partner as hereinafter set out; if it is a corporation, state the name of each officer and members of the board of directors as hereinafter set out. For each of the aforesaid, identify those partners, associates, officers or members of the board of directors who are involved in athletics.

- g) Identify each person who (a) has a significant ownership interest in your firm or organization; (b) has wholly or partially financed your firm or organization (other than financing or credit extended in the ordinary course of business by lending institutions); or (c) directly or indirectly exercises or has the power to exercise a controlling influence over the management of your firm or organization:

- h) Describe fully the nature of each of your businesses, firm(s) or organization(s):

- i) With respect to your present business, list each person engaged in the representation of the Athlete(s) and their area of specialty, if any:

4) PROFESSIONAL REPRESENTATION EXPERIENCE (during the past 5 years)

- a) Please list below (or attach a list which includes) the names of every Athlete you are now representing or have represented in the past in individual contract negotiations, including the type of representations:

CURRENT CLIENTS:

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FORMER CLIENTS:

- b) List the names of all Coaches, professional employees of any IAAF Member Federation, the IAAF, or Meeting Organizers that you are currently representing or that you have represented in the past five (5) years in individual contract negotiations related to Athletics:

- c) Apart from Athletics, list any other sports you currently represent or have previously represented any individuals, state whether you have been approved as an Athlete's Representative in such sport (and the date of approval) and for each such sport specify the number of Athletes you currently represent:

- d) Elaborate any further involvement in Athletics (personal athletic achievements, coaching, event organization experience, representing Athletes etc.):

- e) List any affiliation to governing bodies, particularly in relation to Athletics, including the organization of Athletics meetings:

- f) Do you hold any official appointed or elected positions within the governing body of the IAAF Member Federation or the IAAF?
 Yes **No** If yes, please supply details:

5) SERVICES AND FEE ARRANGEMENTS

- a) What services do you or your firm provide to Athletes? (Place a check next to each service provided)

Competition Participation	<input type="checkbox"/>	Investment Counseling	<input type="checkbox"/>
Contract Negotiation	<input type="checkbox"/>	Estate Planning	<input type="checkbox"/>
Litigation/Arbitration	<input type="checkbox"/>	Tax Planning	<input type="checkbox"/>
Financial Planning	<input type="checkbox"/>	Appearances/Endorsements	<input type="checkbox"/>

Other Services (explain) _____

- b) If you do not provide services in one or more of the above areas, do you make referrals or otherwise assist Athletes in securing such services? **Yes** **No** If so, describe what you do in this regard (include name and address of each individual/firm to which you customarily refer Athletes for each such service):

Do you receive a commission or a fee for such referrals? **Yes** **No** If Yes, please describe:

- c) With respect to the areas in which you do not provide services, do you: (a) have an ownership interest in; (b) wholly or partially finance; or (c) directly or indirectly exercise a controlling influence over any firm or organization that does provide such services?

If so, list the name and address of each firm or organization, the services it provides, and a detailed explanation of your relationship to and/or involvement with it (including financing relationships):

- d) Do you have an agreement, understanding or referral relationship of any kind with any individual, firm, or organization pursuant to which such individual, firm, or organization solicits or encourages Athletes to use your services? **Yes** **No**

If so, do you provide any compensation or other consideration to such individual, firm or organization? **Yes** **No** If so, explain fully, including the name and address of each person, firm or organization:

- e) Do you invest and/or manage money or assets (including funding) for your Athlete clients? **Yes** **No** If yes, you must be bonded in the amount equal to the assets you handle. Please provide below the details, amount of the bond, the name and address of surety or bonding company. As well please enclose a copy of same with your Application. Failure to do so will result in your Application being returned.

- f) Do you or any affiliated organizations or persons listed above receive any fees, commissions, rebates or other compensation other than as provided in the Standard Agreement as a result of:

- i) the Athlete's purchasing any securities or funds (stocks, bonds, mutual funds, real estate, or other investments)? **Yes** **No**
- ii) the Athlete's purchasing any form of insurance (disability, life, casualty, etc.)? **Yes** **No**
- iii) the Athlete's making any endorsements, appearances, or other licensing arrangements? **Yes** **No**

If so, what is the basis of compensation received as a result of your representation of the Athlete in the above categories?

Are these additional forms of compensation fully disclosed to the Athlete? **Yes** **No** in writing? **Yes** **No** Are these additional forms of compensation deducted from the fees you charge?

6) LAWYERS AND LAW GRADUATES

- a) Name all jurisdictions and courts in which you are admitted to practice law. Include dates of admission, attorney registration number, and status (e.g., active, inactive, nonresident, suspended, etc.)

Jurisdiction	Date of Court Admission	Attorney Registration	Status

- b) Have you ever been denied admission to the practice of law in any jurisdiction (other than for failure of bar examination) or been denied access to the bar exam of any jurisdiction?
 Yes **No** If yes, provide a detailed explanation of the reason you were denied and the name of the jurisdiction in which you were denied.

- c) Provide the name, location and dates of admission of each bar to which you are, or have been admitted to practice:

- d) Do you have any Applications for Bar admission currently pending?
 Yes **No** If yes, please state where you have applied and the status of that Application:

- e) Have you ever been disbarred, suspended, reprimanded, censured, or otherwise disciplined or disqualified as an attorney, as a member of any other profession, or as a holder of any public office?

Yes **No** If yes, please describe each such action, the dates of occurrence, and the name and address of the authority imposing the action in question:

- f) Are any charges or complaints currently pending against you regarding your conduct as an attorney, as a member of any profession, or as a holder of public office?

Yes **No** If yes, please indicate the nature of the charge or complaint and the name and address of the authority considering it:

- g) Has your right to practice before any governmental office, bureau, agency, commission, etc., ever been restricted, suspended, withdrawn, denied or terminated?

Yes No If yes, please explain fully:

7) ALL APPLICANTS

(Lawyers and law graduates need not repeat answers given in Section 6 pertaining to your status as a lawyer or law graduate when providing answers in this section. For example, if a lawyer is also a CPA, answer these questions only as they relate to your status as a CPA.)

- a) Are you a member of any business or professional organization which directly relates to your occupation or profession?

Yes No If yes, please list:

- b) Please list any occupational certifications, professional licenses or other similar credentials (*i.e.*, Certified Public Accountant, Chartered Life Underwriter, Registered Investment Advisor, etc.) you have obtained other than college or graduate school degrees, including dates obtained:

- c) Have you ever been denied an occupational certification or professional license, franchise or other similar credentials for which you applied?

Yes No If yes, please explain fully:

- d) Do you have currently pending any application for an occupational certification or professional license, franchise or other similar credentials?

Yes No If yes, please describe and indicate the status of each such application:

e) Have you ever been suspended, reprimanded, censured, or otherwise disciplined or disqualified as a member of any profession or as a holder of any public office?

Yes **No** If yes, please describe each such action, the date(s) of occurrence, and the name and address of the authority imposing the action in question:

f) Are any charges or complaints currently pending against you regarding your conduct as a member of any profession or as a holder of public office?

Yes **No** If yes, please indicate the nature of the charge or complaint and the name and address of the authority considering it:

g) Has your right to engage in any profession or occupation ever been disqualified, suspended, withdrawn, or terminated?

Yes **No** If yes, please explain fully:

h) Are you registered or have you applied to be registered by any country, territory, state or province which has promulgated statutes regulating Athlete's Representatives?

Yes **No** If yes, list provinces and status of registration:

i) Have you ever been convicted of or plead guilty to a criminal charge, other than minor traffic violations?

Yes **No** If yes, please indicate nature of offense, date of conviction, criminal authority involved, and punishment assessed. It is necessary that you provide an official record of the criminal charge.

j) Have you ever been a defendant in any civil proceedings, including bankruptcy proceedings, in which allegations of fraud, misrepresentation, embezzlement, misappropriation of funds, conversion, breach of fiduciary duty, forgery, or legal malpractice were made against you?

Yes **No** If yes, please describe fully and indicate results of the civil proceeding(s) in question:

k) Have you ever had legal proceedings initiated against you by any Athlete's Association, Member Federation, Meeting Organizer or the IAAF for any reason?

Yes **No** If yes, please describe fully and indicate the results of the civil action in question:

l) Have you ever committed a violation of the IAAF Anti-Doping Rules, including those prohibiting assisting encouraging, aiding, abetting, covering-up or any other type of complicity involving an anti-doping rule violation or any attempted anti-doping rule violation?

m) Have you ever been associated with, or have any knowledge of any betting activity by an Athlete?

Yes **No** If yes, please describe:

n) Have you ever initiated legal proceedings against any Athlete for any reason?

Yes **No** If yes, please describe fully and indicate the results of the civil action in question:

o) Have you ever had any legal proceedings initiated against you by any Athlete's Association, Member Federation, Meeting Organizer or IAAF for any reason, including with respect to violation of anti-doping rules or regulations?

Yes **No** If yes, please describe fully and indicate the results of the legal or administrative action in question:

p) Have you ever been adjudicated insane or legally incompetent by any court?

Yes No If yes, please provide details:

q) Were you ever suspended or expelled from any college, university, or law school?

Yes No If yes, please explain fully:

r) Has any surety or any bond on which you were covered been required to pay any money on your behalf?

Yes No If yes, please describe the circumstances:

s) Are there any unsatisfied judgments of continuing effect against you (other than alimony or child support)?

Yes No If yes, provide full details:

8) RELATIONSHIPS WITH OWNERS

a) Do you, your corporation or any other business or related entity you have an interest in or anyone else in your firm or organization, have a proprietary interest in any professional sports team or in any meet organizing group? Yes No If so, describe fully:

b) Are you now, or have you ever been, a partner or joint investor in any enterprise with a principal owner or officer of any professional sports team or in any meet organizing group?

Yes No If so, describe fully:

- c) Excluding Athletes, do you or anyone else in your firm or organization currently represent any partner, stockholder, management official, or other employee (including, but not limited to, Meeting Organizers or their employees, IAAF Member Federations or their employees, coaches, office personnel, or managers) associated with any IAAF Member Federation, IAAF Area Association or the IAAF in any capacity, for any purpose? Yes No If so, describe fully (subject to solicitor / client privilege) :

- d) If you are a lawyer do you or any member of your law firm, serve as counsel to an IAAF Member Federation, the IAAF, or any Meeting Organizer or affiliated entity? (subject to solicitor / client privilege). Yes No If so, describe fully:

9) REFERENCES

- a) Please list below the names, addresses and telephone numbers of at least three (3) persons, not related to you, who have known you for at least the last five (5) years and who can attest to your character. (Names of officers, authorized athletic representatives, or staff members of any IAAF Member Federation or the IAAF may not be used.)

- b) Please list below the names, current addresses, and current telephone numbers of at least two entities which can attest to your financial credit (e.g., credit card companies, lending institutions, etc.):

ACKNOWLEDGEMENT

In submitting this Application for Authorization as a USA Track & Field Athlete Representative (the "Application") to the IAAF Member Federation, I hereby state that I understand, agree, affirm, and acknowledge:

1. I have completely and accurately filled out the Application and I will update and supplement the information provided in the Application (including an updated list of those Athletes whom I currently represent) as requested, or at least annually; and I will provide a copy of this Application, as well as any update or supplement to the Athletes I represent, or will represent in the future; and
2. I have not made any material misrepresentation or any false or misleading statements of a material nature in answering any questions on the Application, and, if the IAAF Member Federation should determine I have done so, such determination may constitute grounds for denial, suspension, withdrawal or revocation of an IAAF Member Federation Authorization as an Athlete's Representative; and
3. The information contained in the Application is designed to assist the IAAF Member Federation member, both present, and future, in making informed selections of Athlete's Representatives. The personal data contained in this Application will be processed, stored and used by the IAAF Member Federation to the extent necessary and permitted by and in accordance with the applicable privacy and data protection laws. The personal data contained in this Application can be transferred in the sole discretion of the IAAF Member Federation to the IAAF or another IAAF Member Federation to whom the Athlete's Representative has applied for authorization or recognition, and it may be used by the IAAF or the said IAAF Member Federations as they deem appropriate in the performance of their functions, provided that the IAAF or such other IAAF Member Federations comply with privacy and data protection laws applicable to them.
4. I hereby, to the extent permitted by the applicable law, give my permission to the IAAF Member Federation and the IAAF to:
 - a. List my name, address, phone number, and other pertinent private or personal information included under the Athlete's Representatives section on the IAAF Member Federation web site, and any other web site which the IAAF Member Federation designates, including the IAAF;
 - b. Provide the IAAF head office, and all Athletes with the information referred to herein for distribution; and
 - c. Distribute the information referred to herein as required.

I waive, to the extent permitted by the applicable law, any rights I might have had, now have or may have in the future, with respect to any private or personal information referred to in paragraph 4 above and hereby release the IAAF Member Federation and the IAAF from any claims under any privacy or other legislation with respect to the aforesaid private or personal information.

I, _____, being first sworn, declare and affirm under penalty of perjury that I have read the foregoing questions in the within Application and have personally answered the same fully and honestly and the answers to said questions are true and correct to the best of my knowledge, information and belief. Further, I agree to be bound by USATF's current and future policies and procedures, including Regulation 25, the USATF Code of Ethics, the USATF SafeSport Handbook and the USATF Agent Code of Conduct, in their entirety.

Signature of Applicant

Date

Mandatory Authorization Requirements

For New/Prospective Athlete Representatives (If you **ARE NOT** currently authorized by USATF at time of application), you must complete the following:

- Complete application
- Complete W9 (if US resident)
- Complete W8IMY (if foreign resident)
- Complete ACH Form
- Complete IAAF Top 30 Form
- Payment of application fee and membership dues
- Take, and pass, background screen provided by USATF
- Complete SafeSport training course
- Attend USATF Athlete Representative Exam Prep Course
- Attend USATF Education Seminar
- Take, and pass, USATF AR Exam
- Take, and pass, IAAF AR Exam
- Attend one (1) IAAF Education Seminar, once every four (4) years

Once all of the above tasks have been completed, you will receive a status letter informing you if you have been authorized by USATF as an Athlete Representative. If authorized, you will receive your insurance certificate and your official USATF Authorized Athlete Representative ID card thereafter. Note, passing the IAAF Athlete Representative Exam is a REQUIREMENT of being authorized by USATF. Currently, the IAAF Athlete Representative Exam is not scheduled to be offered again in 2019.

For Renewing USATF Authorized Athlete Representatives (If you are currently authorized by USATF at time of application), you must complete the following:

- Complete application
 - Pages 3,6,7 and 16 required
- Complete W9 (if US resident)
- Complete W8IMY (if foreign resident)
- Complete ACH Form
- Complete IAAF Top 30 Form
- Payment of application fee and membership dues
- Take, and pass, background screen provided by USATF, if applicable
- Attend one (1) USATF Education Seminar, annually
- Attend one (1) IAAF Education Seminar, once every four (4) years

Benefits

USA Track & Field Authorized Athlete Representatives will receive the following benefits:

- Coverage under the USATF Professional Liability Errors and Omissions for the performance of providing AR services to USATF athletes (\$100k each/\$2M aggregate, which fulfills IAAF requirement)
- Access to USATF's Competition Rules and Elite Athlete Handbook, if applicable
- USATF's quarterly Athlete Representative Newsletter
- USATF Authorized Athlete Representative ID card
- Annual USATF membership
- USATF Indoor Championships – Credential, heat sheets and results, shuttle bus access
- USATF Outdoor Championships (or, if applicable, Olympic Trials) – Credential, heat sheets and results, shuttle bus access
- Other mailings, as applicable

Payment Information

Please return this application (signed and dated) along with the completed forms noted above. Payment can be made in the form of a credit card (Visa, MasterCard, Discover), check or money order made payable to USA Track & Field.