



VENUE INSPECTION CHECKLIST

Throws

Venue

- Are the circle, cage, and sector clear of all loose material?
- Are implements on a cart or in ONE area near the circle but outside the cage or throwing area?
- Are officials stationed in a safe zone – AT LEAST one meter beyond the stretch point of the netting?
- Is the venue adequately marked with fencing/roping to keep spectators out?
- Are other events adjacent to the throwing area in danger of stray implements?
- Are officials controlling the circle/runway and sector during warm-ups and competition?
- Is there a reasonable possibility that athletes, officials, media, or spectators could cross the landing area?
- Is the spectator area a safe distance behind cage and away from the sector/runway?
- (Javelin) Are no implements in hands except the active thrower and the on-deck athlete?
- (Javelin) Are javelins being carried vertically?
- (Javelin) Is there adequate supervision of the warm-up sticking throws?
- Will the throwing arena have adequate Marshal supervision during warm-ups and competition?
- Has the media been given instructions as to safe areas for their work?
- Is there a clear line of site for laser measurement if used?

Circle

- Is the circle sunken or have a raised rim?
 - Is the rim the correct depth?
 - Is the rim rounded with no jagged edges?
- Surface
 - If the circle is wood, is it secured so it will not slide when used?
 - Is the circle smooth?
 - Is the circle free of debris (sand, leaves stones, rubber pellets, etc.)?
- Is the area outside the circle clear of obstructions?
- Are there items (i.e. brooms, towels) for cleaning the circle surface if needed?

Cage

- Is the height sufficient: rear of circle – 4m for discus, 5m for hammer, 3.66m for weight; front of ring – 4m for discus, 6.15m for hammer; 3.66m for weight?
- Are there any holes in the netting larger than 44mm?
- Are there any weak spots in the netting?
- Is the netting securely fastened?
- Can the net stop a hammer without rebounding toward an athlete?
- Has the netting been pulled to determine its stretch and to establish a safe zone AT LEAST one meter beyond the stretch point?
- Is the cage at least 3.5m from the center of the ring for hammer and 2.5m for weight?
- Doors:
 - Is there a mark for each door at both the open and closed positions?
 - Is there a way to anchor the door in both the open and closed positions?

Javelin Runway

- Is the runway smooth with no holes or bumps?
- Is the runway 4 meters wide?
- Is the area around the runway clear of obstructions?

Sector

- If temporary lines, are they anchored so they will not move and people do not trip over the anchors?
- Is the landing area smooth with no bumps or holes?
- Is there a possibility that thrown implements will land on track?

Vertical Jumps

Pit

- Are the pits at least the minimum size required for that level of competition and compliant with the latest rule requirements? If not, DO NOT CONDUCT THE EVENT.
- Are the pads positioned securely?
 - Are there any holes in the pads?
 - Are the pads free of debris?
 - Pole vault - is the collar around the sides and back of the box?
- Are the standards placed correctly?
- Is the area surrounding the pit clear of obstructions?
- Is there a possibility that a crossbar or pole will be knocked onto the track?
- Will an exiting athlete obstruct the running events?

Apron or Runway

- Is the area or runway of sufficient size?
- Is it free of debris (sand, leaves, stones, rubber pellets, etc.)?
- Does the approach come off of the track, cross a drain, or change surface?
- Location of the runway:
 - Is it near the track?
 - Are other events taking place at the same time in the area?
 - Is there adequate room for athletes and officials to conduct the competition without impeding another event?
 - Is there a reasonable possibility that a non-competitor could cross the runway?
- (NFHS and USATF Youth) Is there a location and a scale to check vaulter and pole weights?

Horizontal Jumps

Pit

- Is the sand raked, soft, and free of debris?
- Is the area surrounding the landing area clear of obstructions?
- Will landing in the horizontal jump pit put sand on the track? If yes, is there a plan to address this situation?
- If the pit is surrounded by drainage plates, are these plates unbroken and secure?
- Will raking activity potentially obstruct the running events?
- Are additional rakes and other tools placed in such a way as to avoid injury?
- Will an exiting athlete obstruct the running events?
- Are media personnel in a safe area for themselves, athletes, and officials?

Take-off Board

- If wooden, is it smooth and level with the runway, and is it secure?

Runway

- Is the length sufficient?
- Is the runway free of debris?
- Location of the runway:
 - Is it near the track?
 - Are other events taking place at the same time in the same area?
 - Is there a reasonable possibility that a non-competitor could cross the runway or landing area?

Clerking

Area

- Is the area smooth with no bumps, holes, or obstructions?
- Is it located away from but near the track and field venues?
- Does it have easy and safe access to venues?
- Does it have sufficient space for athletes?
- Is there a secure area for athlete bags?
- Are spikes permitted in the warm-up area? If not, is there an alternate warm-up location?

Track

Surface

- Is the surface level without bumps, bubbles, holes or gaps?
- Is the track clear of obstructions?
- Are the curbs in their appropriate place? If not, are there cones?

Venue

- Is there an obstacle-free zone on the inside and outside of the track at least one meter in width?
- Is the track properly cordoned off to keep spectators from entering and to control entrance to venues?
- Is there a location for competing athletes to wait for their heat/section?
- Is there an easy exit from running events?

Blocks

- Are the blocks stored on a cart or at least one meter away from the start, finish, inside, and outside of the track?
- Are there adequate holding pins secured in bottom of the block?

Hurdles

- Are the hurdles properly stacked on carts or piles one meter from the inside or outside of track?
- Are the hurdles easily adjusted to the proper height?
- Are the weights easily adjusted for the proper height?
- Are the steeplechase barriers securely fastened and at the proper height?