

## **2013 Authorization Process**

- The 2013 Application to be a USATF Authorized Athlete Representative has been released. You should have received this application via email. Additionally, you will be able to find this application on [www.usatf.org/Resources-for---/Athlete-Reps-.aspx](http://www.usatf.org/Resources-for---/Athlete-Reps-.aspx).
- Applications will be due no later than **November 26, 2012**. Payment of your application fee and membership dues may be made by check, delivered to the attention of Sarah Austin at USA Track & Field, Inc., 132 E. Washington Street, Suite 800, Indianapolis, Indiana 46204, or you may pay using a VISA credit card by contacting Sarah at 317-713-4653. Please make sure to have your card number, expiration date and name (exactly as it appears on the card) available when contacting Sarah. *\* Please note, beginning in 2013, any credit card fees charged to USATF on payments made via credit card will be passed on to the credit card holder.*
- The application fee and membership dues for 2013 remain the same at \$500. In addition, each applicant is required to pay his/her pro-rata share of the group professional liability insurance policy at a cost of \$300 per applicant, as further discussed below. If your application is not accepted for any reason, \$650 of your paid fees will be refunded to you upon request.
- If you are a new applicant this year, once you have submitted your 2013 application you will receive instructions via email on how to complete your background screen. For those applicants that are renewing their authorization from 2012, your background screen from last year is valid for two (2) years so you will not need to complete a background screen for 2013.

## **2012 Education Seminar**

- Pursuant to Regulation 25-I of the USATF Governance Handbook, if you wish to be a USATF authorized Athlete Representative in 2013 you must attend one (1) USATF Athlete Representative educational seminar in 2012. If you have not already attended an education seminar this year, please join us at the USATF Annual Meeting to be held in Daytona Beach, Florida. **The USATF Athlete Representative Education Seminar will be held from 1:00 pm through 5:00 pm on Friday, November 30<sup>th</sup>, at the Daytona Beach Ocean Center, room 101A** (directly across the street from the USATF Annual Meeting being held at the Hilton).
- **NEW THIS YEAR**, in order to be eligible to attend the USATF Athlete Representative educational seminar, you must be a current authorized Athlete Representatives or have already submitted an application for the following year to attend.
- Remember, if you do not plan to attend any sessions of the Annual Meeting, there is no need to register for the Annual Meeting. However, if you do plan to attend the Annual Meeting, you may register [here](#).
- USATF is planning an additional session for our Athlete Representatives on Friday, November 30<sup>th</sup> after the educational seminar, which will be moderated by USATF CEO, Max Siegel. More information on this session will be made available in the near future. All Athlete Representatives are strongly encouraged to attend!



## **USATF Athlete Representative Online Directory**

Please note, the Athlete Representative Online Directory is updated on the 1<sup>st</sup> of every month. Any updates to the directory, including to your athlete roster, should be directed to Sarah Austin via email at: [Sarah.Austin@usatf.org](mailto:Sarah.Austin@usatf.org). The Athlete Representative Online Directory can be viewed at: <http://www.usatf.org/groups/AthleteRepresentatives/directory/>

## **2012 USATF and IAAF Exams**

If you were not an Authorized Athlete Representative in 2012, you will need to take and pass both the USATF and the IAAF exams prior to being authorized for 2013. If you were a USATF Authorized Athlete Representative in 2012, it is not necessary for you to take either of these exams again.

- Pursuant to the IAAF Athlete Representative Regulations, all athlete representatives are required to take and pass the IAAF Athlete Representative Exam prior to being authorized as an Athlete Representative. This year, the IAAF Athlete Representative Exam will be offered on **Saturday, December 1<sup>st</sup> from 9:00 am – 11:00 at the Daytona Beach Ocean Center in Room 101A.** Additional information, including study materials, can be found at the following link: <http://www.iaaf.org/about-iaaf/documents/athlete-representatives#ar-exam>.
- Pursuant to USATF Operating Regulation 25, all athlete representatives are required to take and pass the USATF Athlete Representative Exam prior to being authorized as an Athlete Representative. This year, the USATF Athlete Representative Exam will be offered on **Saturday, December 1<sup>st</sup> from 11:00 am – 1:00 pm at the Daytona Beach Ocean Center in Room 101A.** Note, this exam is an open-book exam and the necessary exam materials will be provided to test takers at the USATF Athlete Representative Education Seminar (to be held on Friday, November 30<sup>th</sup> from 1:00 pm – 5:00 pm). Last year's study materials will be posted on [www.usatf.org](http://www.usatf.org) shortly.

## **Athlete Representative Professional Liability Insurance Policy**

Consistent with your input, USA Track & Field has purchased a Professional Liability Insurance Policy through Hiscox – Lloyds. This is a group policy that will provide coverage to all USATF Authorized Athlete Representatives during the 2013 calendar year. Policy limits are \$30,000 per member with a deductible of \$1,500. This insurance policy was written to meet the IAAF bond/insurance requirement. In accordance with the needs expressed by the Athlete Representatives over the past year, USATF worked diligently to obtain a cost effective option for 2013. In doing so, it became clear that the best option available was a group policy purchased by USATF wherein each member is obligated to pay its pro-rata share of the cost of the policy (\$300). Any and all claims against this policy will need to be made through the Legal Department of USA Track & Field. Please contact our office should you have any questions regarding this policy. Additionally, we will have our insurance broker (ESIX) available to answer your questions at the Educational Seminar held in Daytona Beach, Florida.



## **USATF Annual Meeting Special Events**

Please join us for the USA Track & Field Celebrity Golf Scramble to be held at the Venetian Bay Golf Club on Friday, November 30<sup>th</sup>. For more information or to register for the event, please go to: <http://usatf.org/Events---Calendar/2012/USATF-Annual-Meeting/Special-Events-and-Highlights/Golf-Scramble.aspx>

Additionally, there will be a USA Track & Field 5k Beach Run on Saturday, December 1<sup>st</sup>. Additional information can be found at the following link: <http://usatf.org/Events---Calendar/2012/USATF-Annual-Meeting/Special-Events-and-Highlights/5k-Beach-Run.aspx>

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