

USATF AR Annual Meeting Information



IAAF Athlete Representative Education

As you know, the IAAF Athlete Representative Regulations require that registered Athlete Representatives complete at least one (1) IAAF Authorized training session in each four (4) year period. The IAAF has announced that they will offer the IAAF training sessions only in odd numbered years (i.e. 2015, 2017, etc.). **Therefore, if you were registered with the IAAF as an Athlete Representative in 2012 or 2013, you must complete the IAAF training session requirement this year.** The IAAF training sessions will be offered at:

<u>Date</u>	<u>Time</u>	<u>Hotel Location</u>	<u>Room & Level</u>
December 4, 2015	9 a.m. – 12 p.m.	Houston Hyatt Regency	Arboretum 2-3, 2 nd Level

USATF Athlete Representative Education

Pursuant to Regulation 25-I of the USATF Governance Handbook, if you wish to be a USATF authorized Athlete Representative in 2016, you must attend one of the two USATF Athlete Representative seminars offered in 2015. The second seminar will be held during the USATF Annual Meeting on:

<u>Date</u>	<u>Time</u>	<u>Hotel Location</u>	<u>Room & Level</u>
December 4, 2015	1 p.m. – 5 p.m.	Houston Hyatt Regency	Imperial Center, 3 rd Level

2015 Certification Exams

Only the USATF Athlete Representative Exam will be given in Houston, Texas. That exam will be given on:

<u>Date</u>	<u>Time</u>
December 5, 2015	10 a.m. – 12 p.m.

<u>Location</u>	<u>Room & Level</u>
Houston Hyatt Regency	Mesquite, 3 rd Level

Hyatt Regency Information

1200 Louisiana Street
Houston, Texas, USA, 77002
Tel: +1 713 654 1234

***Room block at the Hyatt is sold-out, but please select waitlist and you will be assigned a room at another hotel.**

USATF Special Rate: \$129 per night + tax and fees.

Parking: Self-parking will be \$20.00/day (next door to the hotel). Overnight valet parking is available for \$32.00/night +tax.

Online Reservations: To make your reservation online please [click here](#). (Hotel space is limited.)

Phone Reservations: To make reservations by phone please call 1-888-603-8747 during normal business hours, Monday-Friday from 8:30 AM - 5:30 PM CST.

Additional Information: [Click here](#).

Payment of 2015 Application Fee & Dues

Payment of your application fee and membership dues may be paid using a credit card (VISA, MasterCard, or Discover) by clicking on the following link: <https://usatf.wufoo.com/forms/q1jmelut0xjbtjw/> or you may pay by check or money order payable to USATF, delivered to the attention of Sarah Gilfoy at the 2015 USATF Educational Seminar.

Safe Sport

By the end of 2015, USATF will fully implement Safe Sport, a program geared towards providing a safe environment for athletes to train and compete. Safe Sport teaches participants in the sport to recognize, reduce, and respond to misconduct. The program also requires that certain USATF constituents (which includes Athlete Representatives) complete and pass a background screen and the USOC Safe Sport training course. Each of you already has an approved background screen on file, but you still need to complete the Safe Sport training course. **You will NOT be authorized as a USATF Athlete Representative in 2016 unless you take and complete this course.** You can complete the USOC Safe Sport training course found at: safesport.org or you can attend a training session at:

USATF Annual Meeting

<u>Date</u>	<u>Location</u>
December 4, 2015	Houston Hyatt Regency
<u>Times:</u>	
7 a.m. – 8:30 a.m.	Conference Rm. 10, Level 6
10 a.m. – 11:30 a.m.	Conference Rm. 10, Level 6
1 p.m. – 2:30 p.m.	Conference Rm. 10, Level 6
4 p.m. – 5:30 p.m.	Conference Rm. 10, Level 6
7 p.m. – 8:30 p.m.	Conference Rm. 10, Level 6

Background Screens

Every Athlete Representative applicant is required to submit to and pass a background screen as further discussed in Regulation 25. Please follow the directions below to complete your background screen as soon as possible:

- Go to: www.ncsisafe.com
- Click on “Start Your Background Screening Now” or “Check Youth Background Screening Status”, as applicable, (towards the bottom left of the home page)
- Enter “48436522” as yourself Registration ID Number
- Follow the on-screen instructions